

# KELSEY THOMPSON

## ABOUT ME

In my professional career, I have spent many years focused on small business accounting and finance in the private sector. I am passionate about financial transparency and helping small business owners translate the complex language of finance and accounting to use in their everyday business. In 2022, my husband (Ted) and I embarked on the adventure of being Maravilla condo owners. We have enjoyed the experience and are looking forward to many more years at the Maravilla! I am appreciative of the opportunity to serve on the board, and I am seeking to continue through your support.

## CONTACT

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## EDUCATION

### CONTACT

**Master of Business Administration**  
Lynn University

**Bachelor of Science, Commerce & Business Administration**

The University of Alabama

## SOFTWARE

Sage Intacct  
Quickbooks  
Excel

## PROFESSIONAL EXPERIENCE

### Industry: Healthcare

#### ***Senior VP of Accounting (2022 – Present)***

- Present monthly financial statements during weekly meetings with leadership, breaking down statements into 6 regions and sharing variance & collection analysis, trends, and expense anomalies.
- Translate complex financial statements into easily digestible language for department-level leaders and executives to understand finances, spearhead initiatives, and promote cost savings.
- Manage cash flows, debts, and lines of credit across 10 bank accounts with heavy transaction volumes.
- Establish relationships with bankers, outside vendors, tax groups, and audit firms.
- Direct bank and proforma forecasting for all 70 unique sites.
- Analyze financial statements for anomalies and assess reasoning to inform decisions.

#### ***Controller (2021 – 2022)***

- Spearheaded internal and external financial reporting, forecasting, and analysis.
- Oversaw account reconciliations and general ledger postings including 600+ employee payroll across multiple entities.
- Developed processes for 12 site additions and executed external annual audits.
- Automated accounts payable processes and organized documentation and records.
- Established purchasing card, audit program, and Concur reimbursement processes.

#### ***Senior Accountant (2018 – 2021)***

- Instituted Quickbooks process for medical records department to generate revenue.
- Created patient refund payout process, enhanced procedures, and reduced backlog.
- Centralized company wide procurement process, established vendor relationships, and identified replacement products, reducing annual recurring expense by 3.5%.
- Implemented SurgiCare inventory and punch-out system to 50+ clinics, resulting in successful staff training and identification of overstock areas.

#### ***Staff Accountant in Real Estate and Machine Casting Industry (2012-2018)***

### Independent Consultant

**2021 – Present**

### Fractional Controller/CFO

Provide fractional controller and CFO services to small business clients.

Industries serviced: Property Management, Real Estate, Healthcare, Uniform and Linen Services, etc.

- Budgeting and forecasting
- Financial and cash analysis
- Full cycle bookkeeping