

Dominic Marconi

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BIO FOR DOMINIC MARCONI

I was born and raised in Buffalo, New York and moved to Houston in January 1979. I met my wife Sandra in Church in Houston and married almost 41 years. We have 4 children and 6 grandchildren and presently reside in the Houston/Cypress area.

My working career began in high school when in my senior year I began working for a mechanical contracting company as a draftsman. I starting attending the University at Buffalo in pursuit of a Mechanical Engineering degree but after 2 years I decided it was time for me to move out of the house, as I had turned 21. So, with \$250 in my pocket and no vehicle, I moved to Houston, Texas.

I am active as a medium distance runner competing in the Armadillo Cup Texas 10 Series and Olympic distance triathlons.

I presently have two positions related to the financial industry.

1. Loan Officer (NMLS #2086092) for Revolution Mortgage
2. Owner for my Sole Proprietorship, Tax Marc Financial Services

Aside from my current positions I have had several positions in the financial industry and have highlighted my past experiences below.

EXPERIENCE HIGHLIGHTS

Loan Officer

REVOLUTION MORTGAGE; Houston, Texas

07/2021 – Present

- Loan Officer (NMLS #2086092)
- Specializing in Non-Qualified Mortgages (Non-QM) using Wholesale Lenders (Brokered Loan Specialist), processing and transaction coordinating of these loans
- Conforming / non-conforming, adjustable-rate mortgages, refinances, cash-out refinances, FHA, VA
- Government and community help programs – SETH Goldstar, TSAHC

Loan Officer

TEXAS AMERICAN MORTGAGE / SILVERSTONE MORTGAGE, INC., Houston, Texas 02/2004 – 12/2008

- Loan Officer (License #46537)
- Conforming / non-conforming, adjustable-rate mortgages, cash-out refinances, FHA, VA.
- Government and community help programs – Genesis, ADDI, HOH.
- Processed my own loans during this time period.
- Interaction with underwriters to close conditions.

Owner

TAX MARC FINANCIAL SERVICES; Houston, Texas

1989 – Present

- Sole proprietorship established February 1989.
- Accounting, bookkeeping and tax preparation for corporations, individuals, and partnerships.
- Experience with Federal Forms 1120, 1139, 1065, 1040, 1041, 940, 941.
- Experience with State of Texas franchise, county, unemployment, sales & use taxes.
- Experience with State of Alabama franchise, privilege, unemployment, income, and sales & use taxes.
- Report and advise on employer corporate fringe benefit packages.
- Prepare the county rendition report for all corporate business property.
- Prepare payroll, reimbursements, federal, state, and local tax liability payments.
- Utilize EFTPS for payroll tax payments and corporation income tax payments.
- Prepare end of year tax filing requirements to employees and independent contractors for the appropriate taxing agencies (W-2, W-3, 1099, 1096).
- Performed financial advice, personal budgeting advice, and investment advice for clients.
- Perform tax law research.
- Durable power of attorney for one client regarding all personal financial matters.

Corporate Secretary/Treasurer

GABRIEL MUSIC, INC.; Houston, Texas

1991 - Present

- Organized the management structure
- Established the accounting and bookkeeping functions
- Created retirement arrangements for the employees.
- File all required forms with the Secretary of State for all states where the corporation operated.
- Established ACH payroll.
- Make investments on behalf of the corporation.
- Draft resolutions of the corporation for the following: purchase of major assets, establishment of an educational scholarship fund, accountable reimbursement policy, medical reimbursement policy, and any other action of the corporation that deviates from the by-laws and requires board approval.

Member of the Board of Trustees / Elders and Corporate Secretary

CHRIST COVENANT CHURCH of HOUSTON, TEXAS, INC.; Houston, Texas

1991 – 2015

- Responsible for the overall business, administrative, and legal direction of the organization.
- Organized the board into functioning corporate officers, defining responsibilities for each position.
- Drafted the corporate by-laws, modifying them twice to suit the form of governance and management that was in operation at the time.
- Drafted and filed with the Secretary of State amendments to the articles of incorporation.
- Responsible for all tax matters involving the organization.
- Hired expert personnel to help in legal matters.
- Drafted corporate resolutions and kept the minutes of the meetings.
- Drafted a policies and procedures outline for all areas of operations regarding the organization.
- Drafted a non-qualified retirement plan (rabbi-trust) and compensation deferral plan for the organization using IRS model language.
- Helped in drafting a system of checks and balances for collecting and reporting contributions.
- Negotiated and signed contracts on behalf of the organization regarding the purchase of land and buildings.
- Represented the organization before the Harris County Appraisal District appraisal review board.
- Obtained insurance policies for the organization which included directors and officer's liability, business property, workers compensation, and health.
- Established a 403(b) Tax Sheltered Annuity for employees of the organization.
- Set the annual budget and reviewed compensation strategies for the employees.
- Helped design a plan to pay off the debt of the organization seven years ahead of schedule.
- Compared financing options for new construction by researching bank financing, bonds, and private sector loans.
- Organized, researched and developed with a hand picked team, policies and procedures for risk management for the organization in regards to children being handled by volunteers.

Seasonal Tax Preparer

H&R Block; Houston, Texas

1988 – 1989

- Prepared tax returns for individuals and small businesses